

  
**Bhavan's Vivekananda College**  
of Science, Humanities & Commerce  
Estd : 1993- Affiliated to Osmania University- Sainikpuri, Secunderabad -500094  
Autonomous College

**Accredited with 'A' grade by NAAC**

**Date: July 6<sup>th</sup>, 2020**

**Time: 11:00 a.m.**

**Online Platform: Zoom**

**Agenda Items:**

1. Conduct of Webinars/FDPs/Workshops
2. UG Admissions 2020-21 – Online
3. Quality Research Publications
4. Conduct of online events/ competitions
5. Conduct of online classes
6. Any other points with the permission of Chairman

The following committee members were present:

<i>Prof. Y Ashok</i>	<i>Principal, Chairman</i>
<i>Prof. PSN Reddy</i>	<i>Expert</i>
<i>Mr. SreenivasJasti</i>	<i>Industrialist</i>
<i>Ms. B. Niraimathi</i>	<i>Member</i>
<i>Dr. JyothiNayar</i>	<i>Member</i>
<i>Dr. K Anuradha</i>	<i>Member</i>
<i>Dr. C Kameswari</i>	<i>Member</i>
<i>Dr. N S Chakravarthy</i>	<i>Member</i>
<i>Dr. Seema Ghosh</i>	<i>Member</i>
<i>Dr. GSVRK Choudary</i>	<i>Member</i>
<i>Ms.G S Mini</i>	<i>Member</i>
<i>Ms.Mary Nygi</i>	<i>Member</i>
<i>Mr. G Sreedhar</i>	<i>Member</i>
<i>Ms. GVS Rajeshwari</i>	<i>Member</i>
<i>Ms. Sindhu Manduri</i>	<i>Student, BA III Yr</i>
<i>Mr.Rithika Charles</i>	<i>Student, MBA II Yr</i>
<i>Ms. K SuvarchalaRani</i>	<i>Deputy Coordinator, IQAC.</i>

The meeting commenced with a welcome note by the Chairman, Prof. Y.Ashok. He, then, initiated the discussion of the items on the agenda.

### **Agenda Item No.1: Conduct of Webinars/FDPs/Workshops**

The Principal appreciated all the members for successfully conducting the Webinars/FDPs/Workshops in the month of the May/June 2020, with enthusiasm. He suggested that all the members should continue the conduct of webinars without causing inconvenience to their classes. Dr. K Anuradha, Head, Department of Microbiology, informed that the Department had planned to conduct a webinar on 'Career Guidance by Alumni (research scholars and working professionals)', exclusively for the students of BVC.

### **Agenda Item No.2: UG Admissions 2020-21 – Online**

The Principal informed all the members that

- the registration for online applications for admission into UG I year had begun that morning, i.e., on July 6, 2020.
- the admission process also would be online, as suggested by the Governing Body in the 47<sup>th</sup> Governing Body meeting.

### **Agenda Item No.3: Quality Research Publications**

Prof. Y. Ashok asked the HODs to insist the faculty members to utilize that period for focusing on the publications; he also said that at least 40% of the faculty members in each department should publish quality research articles. Dr. K. Anuradha also opined that the faculty members should use that time for writing research articles/review articles/book chapters for publication in UGC recognized journals.

Prof. Y. Ashok also mentioned that all the faculty members must be encouraged to register for Ph.D.

### **Agenda Item No.4: Conduct of online events/competitions**

The Principal suggested that online programmes and competitions should be conducted to boost the morale of the students. In response, Dr.C. Kameswari, Head, Department of Languages, assured that the students would be encouraged to come up with a variety of programmes and that she would plan to have student centric activities.

### **Agenda Item No.5: Conduct of online classes**

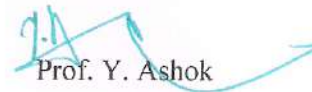
Referring to the FDP conducted by the IQAC of the college, in the month of June 2020, on 'Building Competency for Online Teaching', the Principal expressed his belief that the FDP helped the faculty members to successfully adapt to the online teaching process. All the Heads of the departments of PG programmes briefed the Principal about the conduct of online classes. The Principal suggested that demo online classes should be conducted on a trial basis, July 13, 2020 onwards, for 20 to 30 minutes on Microsoft Teams platform, for UG students. He urged the faculty members to put in their best efforts to

explore the options available in Microsoft Teams for effective online teaching. He advised them to be ready with the e-content – PPTs, videos etc. necessary for conducting the online classes.

**Agenda Item No.6: Any other points**

- It was suggested that the Career Guidance and Placement Cell should conduct activities to enhance the employability skills of the students.
- It was suggested that the Entrepreneurship Development Cell should conduct activities to develop the entrepreneurial skills of the students.

The meeting ended at 12.30 p.m.

  
Prof. Y. Ashok  
Principal